

Educational institution «Belarusian State Economic University»

APPROVING

First Vice-Rector

Of Educational institution

«Belarusian State

Economic University»

 E.P. Kireeva

30.09 . 2022.

Registration number 169-22

**RESEARCH PRACTICE
PROGRAM**

for specialty

1-24 80 01 - Jurisprudence

2022

COMPILED BY:


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RECOMMENDED FOR APPROVAL BY:

Department of Civil Law Disciplines of the Faculty of Law of the Belarusian State Economic University
(protocol № 12 dated «29» June 2022.)

Department Chair

 T.S. Taranova

Council of the Faculty of Law of the Belarusian State Economic University
(protocol № 10 dated «1» July 2022.)

Chairman

 A. N. Shklyarevsky

EXPLANATORY NOTE

Practice is a certain type (form) of educational activity that forms the knowledge, skills and abilities of scientific, pedagogical and research work and provides a master's degree.

The practice is aimed at consolidating the knowledge and skills obtained in the process of theoretical training in the magistracy, mastering the skills of researching urgent scientific problems, solving social and professional problems, applying innovative technologies.

The program was developed in accordance with:

Code of the Republic of Belarus on Education dated January 13, 2011 No. 243-3 (as amended and supplemented from July 23, 2019);

clause 4 of the Regulation on the practice of students, cadets, trainees, approved by the Resolution of the Council of Ministers No. 860 of June 3, 2010;

by the resolution of the Ministry of Education of the Republic of Belarus dated 06.04.2015 "The procedure for the development and approval of curricula and practice programs for the implementation of the content of educational programs of higher education."

The program was developed on the basis of the educational standard OSVO 1-24 80 01-2019, approved by the decree of the Ministry of Education of the Republic of Belarus No. 81 of 06/26/2019, a model curriculum for the specialty of higher education of the second stage (magistracy) specialty 1-24 80 01 - Jurisprudence , profiling - Legal support of economic activities, approved by the rector of the educational institution "Belarusian State Economic University" 05/25/2019, registration number 66 MGR-19.

Purpose of research practice:

The practice is aimed at consolidating the knowledge and skills obtained in the process of theoretical education in the magistracy, mastering the skills of researching current scientific and applied problems, solving social and professional problems, applying innovative technologies, etc.

The objectives of the research practice are:

- conducting scientific research on legal issues (research activities);
- assimilation of the methodology of scientific activity
- organization of innovative activities in lawmaking and law enforcement areas (innovative activities).
- consolidation of knowledge, abilities and skills acquired by undergraduates in the process of studying the disciplines of the master's program;
- formation of a list of required competencies;
- mastering modern methodology of scientific research by undergraduates;
- mastering modern methods of collection, analysis and processing of scientific information;
- the formation of a comprehensive understanding of the specifics of research activities in the field of legal support of economic activities;

- the formation of the ability to determine the goal, objectives and draw up a research plan;
- collecting materials on the topic of the master's thesis;
- involvement of undergraduates in the practice of research work carried out at the department, in the innovation center, etc.;
- the formation of management design skills;
- mastering the skills of presenting the results obtained in the form of reports, publications, reports;
- formation of an idea of modern information technologies;
- the formation of skills for self-education and self-improvement;
- assistance in enhancing the research activities of undergraduates.

List of planned learning outcomes during research internship

As a result of the internship, the undergraduate develops universal and in-depth professional competencies provided for by the educational standard, including:

UC-1. Be able to identify and analyze problems, patterns and trends in the development of legal science, apply in scientific and practical research the main methods of scientific knowledge (analysis, comparison, systematization, abstraction, modeling, data validation, decision-making, etc.), in independent research activities, generate and implement innovative ideas.

UC-2. Possess a high level of professional legal awareness, legal thinking and legal culture, be able to develop and improve their intellectual and general cultural level, build a trajectory of professional development and career.

UC-3. To be able to use fundamental legal knowledge for analysis, verification, assessment of the completeness of objective reality in the course of professional activity, if necessary, fill in and synthesize missing information, work in conditions of uncertainty, risks and incompleteness of information.

IPC-1. Be able to demonstrate knowledge and understanding of the main doctrines, concepts and theories that characterize the dynamic and static state of state and legal phenomena, the specifics of the formation and development of doctrines about state and law in a historical, civilizational and ideological perspective, to comprehend the problems of the history of state and law in the global and local measurements, analyze the history of the state and legal development of Belarus in independent research, scientific and educational and other professional activities.

IPC-2. To be able to apply the knowledge of modern theory and practice of lawmaking of representative, executive and judicial authorities, participate in the development and conduct of examinations of draft regulatory legal acts, analyze and evaluate the effectiveness of legal acts in the course of research, lawmaking, law enforcement, educational and management activities. UPK-3.

To be able to use in professional activities knowledge about the legal support of state process management using information and communication

technologies, to evaluate the organizational, technological and social results of the work of information systems and e-government resources, to propose scientifically-based ways to improve their activities.

IPC-4. To be able to use knowledge about the mechanisms for the implementation of international law at the international and domestic level, to solve theoretical and practical problems related to the implementation and application of international treaties.

IPC-5. Be able to demonstrate knowledge about the peculiarities of integration law, which is developing within the framework of the Union State, the EAEU, the CIS and apply the knowledge gained in the course of research, educational and other types of professional activity, considering the peculiarities of the national legal system.

Organization of the practice

The program is intended for 1st year students of the II stage of higher education, specialty 1-24 80 01 - Jurisprudence (the form of education is full-time, the term of education is one year).

The duration of the practice is 4 weeks and is carried out in the second semester in accordance with the curriculum of the specialty 1-24 80 01 - Jurisprudence.

The basis for the practice is the order of the rector, which determines the terms of the practice of students for the current academic year and the specific responsibilities of officials for organizing the practice. Individual postponement of the terms of practice for valid reasons is carried out in accordance with the order of the rector. The basis for the order is the application of the master's student, agreed with the issuing department and the dean of the faculty, and documents confirming the need to postpone the practice. In this case, the student finds a place of practice on his own.

The main organizational and methodological document regulating the activities of undergraduates and practice leaders is the practice program.

Higher educational institutions, research laboratories, scientific organizations, innovation centers, temporary creative teams (research groups, business incubators), as well as in organizations according to the specialty of a master's student, including at the place of intended distribution, are used as bases for research practice. Relevant agreements are concluded between the university and organizations acting as bases of practice.

The practice can be carried out in those third-party organizations or in departments and laboratories of a university (other universities) that have the necessary human and scientific and technical potential.

The educational and methodological guidance of research practice is provided by the graduating department. The organizational management of the practice is carried out by the head of the graduating department. Organization and direct supervision of the work of a master's student during research practice is provided by his supervisor.

CONTENT OF THE PRACTICE

During the practice, the individual plan for the preparation of a master's degree, the topic of the master's thesis, as well as the type of professional activity chosen by the master's student are taken into account.

Research practice takes place in the form of individual independent work under the guidance of a scientific advisor (it is possible both a form without attachment to a specific research organization, and with attachment to a specific organization).

The practice includes the implementation by the student of a number of tasks aimed at the formation of the required competencies and the implementation of the research plan (preparation of a master's thesis).

Research practice is accompanied by thematic consultations conducted by the leader individually with the student. The consultations are substantively ordered, their terms are stipulated, as well as materials provided for verification within the framework of each consultation.

Places for practice are selected, as a rule, in scientific organizations and educational institutions, in organizations according to the profile of the master's specialty. The content of the practice is determined by its type and type and involves the collection of empirical material for writing a master's thesis.

When passing research practice in organizations according to the profile of the specialty, the master's student:

- gets acquainted with the structure, tasks and main directions of the organization's activities;

- gets acquainted with personnel work and office work in the organization;

- studies the planning of work in the organization, the methodology for drawing up work schedules;

- participates in projects for the implementation of innovative tasks in the organization;

- Projects of expert opinions of draft laws and law - as applied acts, petitions and other documents;

- participates in the implementation of innovative methods of technical support and management decision-making in the activities of educational institutions and other organizations;

- is present and participates in the organization and conduct of classes with students, scientific and practical conferences, seminars and other events.

- collects empirical materials for the preparation of scientific publications and other research in the framework of the master's thesis.

INFORMATION AND METHODOLOGICAL PART

Individual assignment

Each undergraduate is given an individual task for the period of practice before the start of its passage, which is developed by the head of the practice from the university. The content of an individual assignment should consider the conditions and capabilities of the practice base and at the same time correspond to the goals and objectives of the educational process.

An individual assignment should reveal the content of the practice of a particular student, fix the corresponding assignments, consider the specifics of the practice base and the topic of the student's master's thesis (Appendix 2). An individual assignment is entered into the practice diary and signed by the direct supervisor of the practice.

Rights and obligations of practice leaders

- The educational and methodological guidance of practice is provided by the graduating department. The organizational management of the practice is carried out by the head of the graduating department together with the responsible teachers (scientific supervisors of the undergraduates).
- Graduating department:
 - – develops and revises practice programs;
 - – selects the bases of practice, in agreement with them, forms an application according to the number of students accepted for practice and sends it to the training department to conclude contracts;
 - – distributes undergraduates to practice bases and draws up a distribution schedule;
 - – organizes meetings of undergraduates on practice with the participation of heads of practice from the graduating department;
 - – provides guidance and control over the course of practice;
 - – at the end of the practice, organizes the protection of reports;
 - – discusses the results and analyzes the implementation of the practice program at the meetings of the department;
 - – submits to the department of magistracy and the head of the practice of the university reports on the conduct of the practice with proposals for improving its organization.
- Before the start of research practice, the graduating department holds an organizational meeting. Its purpose is to explain to undergraduates the procedure for passing the internship, its content and the volume of assignments, to issue practice diaries and other accompanying documents.
- The functions of the head of the practice include:
 - – control over compliance with the terms of practice and its content;

- – consultations for undergraduates on internship and report preparation;
- – acceptance of the defense of the report of undergraduates based on the results of the research practice;
- – submission to the head of the department of a report on the practice with suggestions and comments on improving its organization.

The rights and obligations of the undergraduate

Before entering the internship, the undergraduate must familiarize himself with the internship program, obtain the necessary documentation and assignment from the internship manager.

During the internship, the master student is obliged to:

- start practice in a timely manner;
- conscientiously carry out the tasks stipulated by the practice program and individual assignments;
- familiarize yourself with the internal regulations of the enterprise and strictly observe them;
- to study and strictly observe the rules of labor protection and safety measures;
- systematically work on an individual assignment and complete it by the end of the practice;
- be responsible for the work performed and its results;
- submit a report on the practice to the head of the practice on time.

The work independently carried out by the undergraduate is determined by the content of the practice on the appropriate basis and must correspond to the individual task issued by the head of the practice from the department

Practical work should include a preparatory stage, including familiarization with the structure of the organization or enterprise; independent fulfillment of assigned tasks by a master's student; research work, including processing, analysis of the information received, and the final stage of finalizing the diary and drawing up a report

The undergraduate prepares drafts of legal documents, expresses his opinion on the decisions made, performs other work in accordance with the Practice Program and an individual assignment.

Summing up the research practice

At the end of the teaching practice, the undergraduate prepares a written report on the work done. The report is the main document when a student takes a differential test in practice. The volume of the report is not limited. The report on the results of the research internship includes a description of the work done. The report must be drawn up in accordance with the Internship Program and reflect the actual work performed by the undergraduate. The report must be signed by the undergraduate, the direct supervisor of the practice from the organization and

approved by the head (deputy head) of the organization. Reporting documents on the practice are submitted for control no later than five days after the end of the practice (including weekends and holidays) to the head of the scientific and pedagogical practice. All documents must be printed and presented in a separate folder with a title page in strict accordance with the requirements for text documentation of the BSEU.

Report requirements:

- the title page must be prepared in accordance with the requirements;
- the text of the report should be structured, the titles of sections and subsections should be numbered with an indication of the pages from which they begin.

- the numbering of pages, tables and annexes should be continuous.

The report on the passage of research practice must contain:

- information about the duration of practice and consistency of its pro - reference;

- a description of the structure of the host organization;
- a detailed description of the work performed personally by the undergraduate;

- description of the assistance received from the leaders of the practice from the department of the Faculty of Law and from the host organization;

- a list and brief overview of the collected material for writing undergraduate thesis.

The report should contain the following structural elements: introduction, main part, conclusion, list of sources used, appendices.

The introduction indicates the place, start date and duration of the practice, basic information about the organization of the practice

The main part should include a description of the practical tasks assigned to the undergraduate, a list of the main works performed in the process of passing the internship, a description of the collected material is given. This part reflects the outstanding tasks and the reasons for their failure. The report should reflect the results of the collection of empirical data for the master's thesis, as well as speeches at seminars, conferences and other events to discuss the innovative development of society and the state.

In the conclusion, the skills and abilities acquired by the undergraduate are described, proposals are formulated to improve the work of the enterprise and the corresponding activities in general.

The list of used literary sources is drawn up in accordance with GOST

The appendix to the report must be accompanied by materials reflecting the work independently performed by the master student, incl. drafts of documents drawn up personally by the undergraduate, published scientific works based on the collection of factual material, etc. It is recommended to carry out the work on the preparation of the report during the internship in parallel with keeping a diary.

Attestation in the research practice of undergraduates is carried out in the form of a differentiated credit, through the issuance of marks on a 10-point scale in the examination sheet, is equated to the grades (credits) in theoretical training and is taken into account when summing up the results of the general progress of undergraduates.

Master students who have not completed the internship program for a good reason, as well as received negative feedback on the work or an unsatisfactory assessment when defending the report, are re-sent for internship in their free time. At the same time, the duration of practice provided by the curriculum is preserved.

If the trainee, due to illness or other valid reasons, did not have time to complete the internship program within the allotted time, the internship should be continued or postponed to another time in agreement with the rector of the university.

Appendix 1

MINISTRY OF EDUCATION OF THE REPUBLIC OF BELARUS
ESTABLISHMENT OF EDUCATION "BELARUSIAN STATE ECONOMIC
UNIVERSITY"

Faculty of Law
Department of Civil Law Disciplines

REPORT

on the passage of research practice

(full name of organization, enterprise, institution)

in the period from " __ " _____ to " __ " _____ 20__.

Master's student __course

Faculty of Law, gr. _____

(signature, date)

(FULL NAME)

Practice leader

(signature, date)

(FULL NAME)

MINSK

20__

Sample sample of an individual assignment

1. Get acquainted with the organizational structure of the organization (name).
2. Study the legislation governing the activities of the organization (name).
3. Complete the assignments of the head of practice from the enterprise (indicate 2-3 possible assignments).
4. Collect empirical materials for the preparation of scientific publications and research on the topic (topic name);
5. Prepare for publication an analytical report, an article on the topic of the master's thesis
6. Participate in the organization and conduct of scientific and practical events (symposia, conferences, seminars, etc.) and prepare a report on participation, including the abstracts of the speech;
7. To get acquainted with innovative approaches to the organization of scientific work of the organization, to complete the task of the head of the practice from the enterprise on participation in the implementation of innovative methods of technical support and management decision-making and to analyze them.

Учреждение образования
«Белорусский государственный экономический университет»

ВЫПИСКА ИЗ ПРОТОКОЛА № 10

заседания Совета факультета права

от 1 июля 2022 года

Председатель: А.Н. Шкляревский

Секретарь: Т.В. Прохоренко

Всего членов Совета: 18 человек

Присутствовали: А.Н. Шкляревский, О.О. Полещук, Т.В. Прохоренко, Д.В. Петрович, В.Н. Кивель, А.В. Гавриленко, О.А. Антонова, Л.А. Березюк, Т.С. Таранова, Е.И. Астапов, Т.В. Телятицкая, Н.О. Рамазанова (12 чел.)

СЛУШАЛИ:

Прохоренко Т.В. с информацией о необходимости рассмотрения и рекомендации к утверждению программы исследовательской практики по специальности 1-24 80 01 «Юриспруденция» для магистрантов, обучающихся на английском языке.

ВЫСТУПИЛИ:

Зав. кафедрой гражданско-правовых дисциплин Т.С. Таранова о рекомендации к утверждению программы исследовательской практики по специальности 1-24 80 01 «Юриспруденция» для магистрантов, обучающихся на английском языке.

ПОСТАНОВИЛИ:

1. Рекомендовать к утверждению программу исследовательской практики по специальности 1-24 80 01 «Юриспруденция» для магистрантов, обучающихся на английском языке

ГОЛОСОВАЛИ:

«за» – 12 человек

«против» – нет

«воздержавшихся» – нет

Председатель Совета

А.Н. Шкляревский

Секретарь Совета

Т.В. Прохоренко

Министерство образования
Республики Беларусь

УО «Белорусский государственный
экономический университет»
(БГЭУ)

ВЫПИСКА ИЗ ПРОТОКОЛА
29.06.2022 № 12

г. Минск

заседания кафедры
гражданско-правовых дисциплин

Председатель – Т.С. Таранова

Секретарь – Н.И. Ивуть

Присутствовали члены кафедры: к.ю.н., доцент Зенькович В.А.
ассистент Ивуть Н.И.
к.ю.н., доцент Манкевич И.П.
к.ю.н., доцент Петроченков Д.В.
ассистент Прохорчик О.А.
к.ю.н., доцент Сигаева Т.А.
к.и.н., доцент Станишевская Л.П.
д.ю.н., профессор Таранова Т.С.
к.ю.н., доцент Чичина Е.В.
ассистент Чучвал А.А.
к.ю.н., доцент Шарапа И.А.
к.ю.н., доцент Ясинская-Казаченко А.В.

СЛУШАЛИ:

Таранова Т.С., Ивуть Н.И. – О рекомендации к утверждению программы исследовательской практики по специальности 1-24 80 01 «Юриспруденция» для магистрантов, обучающихся на английском языке

РЕШИЛИ:

Рекомендовать к утверждению программу исследовательской практики по специальности 1-24 80 01 «Юриспруденция» для магистрантов, обучающихся на английском языке

Председатель

Т.С. Таранова

Секретарь

Н.И. Ивуть